

IDENTIFICATION REFERENCE | For a Signatory to an Account

To the Catholic Development Fund,
I certify that I have known (name):

for a period of years months
(minimum period 12 months) and during that time
he/she has been known commonly by that name.

Complete this section where identification documentation has been sighted. Note that full details of identification documents are to be recorded on the reverse of this form.

I have examined:

1. The Primary Identification document for the signatory as listed on the reverse of this form in the above name

OR

2. The Primary Identification document for the signatory as listed on the reverse of this form in a former name **AND**
The Secondary Identification documents for the signatory as listed on the reverse of this form in the name shown above.

OR

3. Only the Secondary Identification documents for the signatory as listed on the reverse of this form in the name shown above.

Signature of Signatory

(to be signed in front of the Referee)

Particulars and Signature of Acceptable Referee

Name:

Address:

Occupation:

The Signatory signed this Identification reference in my presence.

Signature of Acceptable Referee

Dated:

Please note full details of identification documents in the appropriate section.

Primary Identification Documents

Passport

Name on Passport:

Date of Birth: Date of Issue:

Country of Issue:

Number:

Birth Certificate **Citizenship Certificate**

Name on Certificate:

Date of Birth: Date of Issue:

Place of Issue:

Name of Person who issued the Certificate:

Secondary Identification Document

Type of Document:

Issued by:

Name on Document:

Date of Birth (if shown):

Address of person:

Identifying number if any on document:

Date of Issue or expiry date if any:

Secondary Identification Document

Type of Document:

Issued by:

Name on Document:

Date of Birth (if shown):

Address of person:

Identifying number if any on document:

Date of Issue or expiry date if any:

Secondary Identification Document

Type of Document:

Issued by:

Name on Document:

Date of Birth (if shown):

Address of person:

Identifying number if any on document:

Date of Issue or expiry date if any:

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NOTES FOR COMPLETION OF THE IDENTIFICATION REFERENCE FORM

Referees

The following referees are authorised to sight documents and complete the identification reference form for signatories on cheque accounts opened with the CDF under the Cash Transaction Reports Act.

- Parish Priest
- School Principal or Headmaster
- Full Time Teachers (employed for more than 5 years)
- CDF Fund Manager

Please note that the referee must have known the signatory for at least 12 months

Other Acceptable Referees Under The Cash Transaction Reports Act

1. Must have known the signatory for at least 12 months.
2. Are described in the Act's regulations to include:
 - Accountants (members of the institute of Chartered Accountants or National Institute of Accountants)
 - Alderman or councillors of municipal or shire councils
 - Bank, Building society and credit union employees.
 - Bailiffs
 - Barristers
 - Clerks of courts
 - Clerks of petty sessions
 - Commissioned officers currently serving in the defence forces
 - Dentists
 - Diplomatic or consular officers of an embassy, high commission or consulate
 - Insurance company full time employee (employed continuously for 5 years)
 - Judges and masters of federal, state and territory courts
 - Justice of the peace
 - Members of an aboriginal community council and recognised community elders of an aboriginal community
 - Medical practitioners
 - Members of federal or state parliament
 - Members of the legislative assembly of the ACT, NT and Norfolk Island
 - Ministers of Religion
 - Notaries public
 - Nursing sisters
 - Pharmacists
 - Police Officers in charge of police stations or of rank of sergeant or above
 - Postal Managers
 - Public employees (Government employees employed for at least 5 years)

- Registrars of federal or state courts
- Sheriffs
- Stipendiary magistrates
- Teachers (full time teaching for more than 5 years)
- Veterinary surgeons

Forms of Identification

All signatories on CDF cheque accounts are required to provide 100 points of ID.

The documents required are as listed below.

Identification	Points
Birth Certificate	70
Citizen Certificate	70
Passport	70
Licence issued under law eg Drivers Licence	40
Official Public Service, Social Security or Education ID	40
Written Reference from another financial body or an acceptable referee	40
Signatory - is a known customer of at least 12 mths	40
- less than 12 mths	25
Rate Notice	35
Letter from Employer (within last 2 years)	
- Confirming name and address	35
Employment ID - (displaying name and address)	35
- (displaying name only)	25
Medicare card	25
Credit/debit Card (only one per institution)	25
Membership card - Club, union or trade, professional body educational institute/other acceptable body	25
Certificate of identity	
- a written reference from an acceptable referee who has sighted customer's passport, citizenship certificate or birth certificate	100
- a written reference from an acceptable referee who has not sighted customer's passport, citizenship certificate or birth	40
Recent arrival in Australia (less than 6 weeks)	
- passport	100
Public Company or Private Authority - certificate of identity from an approved verifying officer	100

Please note that the identification reference form is to be signed by the signatory in the presence of the referee.

Each signatory is to produce 100 points of ID using the above.